



Medical Record Number \_\_\_\_\_

### Protected Health Information Release Authorization

528 Washington Highway  
Morrisville, VT 05661

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

I authorize Copley Hospital to use/disclose my protected health information to \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

for the following purpose: \_\_\_ Own records \_\_\_ Insurance Claim \_\_\_ Other

\_\_\_ Complete copy of medical record

\_\_\_ Psychotherapy Notes Only (If applicable,  
no other information may be included in  
authorization)

\_\_\_ Other (describe)

Information released by: \_\_\_ H.I.M. Dept. \_\_\_ ER Dept. \_\_\_ Other (specify) \_\_\_\_\_

Dates of care included: From \_\_\_\_\_ to \_\_\_\_\_

The information authorized for disclosure may relate to: [check all that apply]:

\_\_\_ Mental illness (excluding psychotherapy notes) \_\_\_ HIV related illness \_\_\_ AIDS

\_\_\_ Drug or alcohol treatment (further re-disclosure prohibited or governed by 42 CFR Part 2)

- I understand that I may inspect or copy the protected health information described by this authorization.
- I understand that this authorization may be revoked in writing and delivered to the Health Information Management Department of Copley Hospital at any time, although revocation will not be effective as to the disclosure of records whose release I have previously authorized, or where other action has been taken in reliance on an authorization I have signed.
- I understand that information used or disclosed pursuant to this authorization could be subject to re-disclosure by the recipient and, if so, may not be subject to federal or state law protecting its confidentiality.
- I understand that I may refuse authorization to release all or some health care information, but that refusal may result in improper diagnosis or treatment, denial of coverage or a claim for health benefits or other insurance or other adverse consequences.

\_\_\_\_\_  
Date Signature of individual or representative [Authority or relationship of representative]

\* \* \* \*

EXPIRATION DATE: This authorization will expire on [date or event] \_\_\_\_\_.  
(If no date or event is stated, expiration is six months from the date it was signed.)

COPY PROVIDED: Copley Hospital shall provide a copy of this authorization, when signed, to the subject individual.

Copley Hospital Health Information Department Phone: (802)888-8269 Fax: (802)888-8361

Date copied: \_\_\_\_\_ Initials: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

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